



BOTETOURT COUNTY SCHOOL BOARD

CONTRACTOR'S CERTIFICATION

IFB 22-1000 HVAC MAINTENANCE AND REPAIR

The undersigned certifies a comprehension of the specifications in the enclosed invitation for bids, and that the services submitted for this bid meets or exceeds the specifications as listed herein. The undersigned agrees to the terms of the Invitation for Bid and all attachments and if awarded this contract, agrees that these conditions of proposal and terms will serve as a legal and binding contract. The undersigned further certifies that he/she is a designated representative of the Contractor and authorized to sign documents on the Contractor's behalf. When the Botetourt County School Board notifies a bidder in writing of its acceptance of the bidder's price, this contract will become effective on the date the acceptance is written.

Firm Name: _____

By: _____
(e-Signature Validates Bid)

Print Name: _____

Title: _____

Address: _____

Telephone: _____

Fax: _____ E-Mail: _____

FEIN: _____

Date: _____

BOTETOURT COUNTY SCHOOL BOARD
IFB 22-1000 HVAC MAINTENANCE AND REPAIR
BID FORM

	Monthly Price	Year 1 Annual Price (12 Months)	Years 2-5 (12 Months)
School Board Administration Building & Bus Garage	\$ _____	_____	_____
Botetourt Technical School	\$ _____	_____	_____
Breckenridge Elementary School	\$ _____	_____	_____
Buchanan Elementary School	\$ _____	_____	_____
Central Academy Middle School	\$ _____	_____	_____
Cloverdale Elementary School	\$ _____	_____	_____
Colonial Elementary School	\$ _____	_____	_____
Greenfield Elementary School	\$ _____	_____	_____
Eagle Rock Elementary School	\$ _____	_____	_____
James River High School	\$ _____	_____	_____
Lord Botetourt High School	\$ _____	_____	_____
Read Mountain Middle School	\$ _____	_____	_____
Troutville Elementary School	\$ _____	_____	_____
TOTAL	\$ _____	_____	_____

Hourly Repair Charges

	Hourly Rate
Foreman - Regular Hourly Rate	\$ _____
Journey Man - Regular Hourly Rate	\$ _____
Help/Apprentice - Regular Hourly Rate	\$ _____
Foreman - Overtime Rate	\$ _____
Journey Man - Overtime Rate	\$ _____
Help/Apprentice - Overtime Rate	\$ _____

OTHER:

Material Cost (% off retail)	_____
Equipment Rental Markup (%)	_____
Hourly rate for emergency calls	_____

Firm Name: _____

By: _____

Print Name: _____

Title: _____

Address: _____

Telephone: _____

Date: _____

BOTETOURT COUNTY SCHOOL BOARD

IFB 22-1000 HVAC Maintenance and Repair

Bid Response

Name of Contractor: _____

Pursuant to the §22.1-296.1 of the *Code of Virginia*, prior to awarding a contract for the provision of services that require the contractor, his employees (or subcontractors) to have **direct contact with students**, the school board shall require the contractor and, when relevant, any employee who will have direct contact with students, to provide certification that (i) he has not been convicted of a felony or any offense involving the sexual molestation or physical or sexual abuse or rape of a child; and (ii) whether he has been convicted of a crime of moral turpitude.

Any person making a materially false statement regarding any such offense shall be guilty of a Class 1 misdemeanor and, upon conviction, the fact of such conviction shall be grounds for the revocation of the contract to provide such services and, when relevant, the revocation of any license required to provide such services.

For the purposes of this subsection, **direct contact with students** means being in the presence of students during regular school hours or during school-sponsored activities.

As part of this submission, I certify that the employees of, or subcontractors to, the above mentioned contractor that will be providing services to the School Division under the resulting contract (i) will have not been convicted of a felony or any offense involving the sexual molestation or physical or sexual abuse or rape of a child; and/or (ii) whether has been convicted of a crime of moral turpitude. Furthermore, I understand that the duty to certify is ongoing and extends to future employees and employees of subcontractors for the duration of the contract.

Signature of Authorized Contractor Representative

Printed Name of Authorized Contractor Representative

Printed Name of Vendor (if different than Representative)

Date

School Contract #

BOTETOURT COUNTY SCHOOL BOARD
IFB #22-1000 HVAC MAINTENANCE AND REPAIR
Contractor References

REFERENCES: List below a minimum of three (3) current references for whom you have provided the proposed type of services and/or products. Include the dates of service and products furnished, the name and address of an individual that the School Board representatives have your permission to contact.

CUSTOMER NAME	DATE OF SERVICE	CUSTOMER ADDRESS	CUSTOMER CONTACT AND TELEPHONE NUMBER	MECHANIC ASSIGNED TO PROJECT	SYSTEM/MODULES INVOLVED